

Agenda for First Sask Annual Meeting
February 7, 2021 10:00 a.m.

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1. Call to order, establish Quorum	
2. Resolution to Approve holding a virtual Annual Meeting in 2021	
3. Resolution to Approve draft Minutes of Annual Meeting, 2020	1
4. Resolution to Approve Congregational Council Nomination Report	2
5. Resolution to Approve Congregational Reports:	
Membership Report	2
Parish Chairperson's Report	3
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Radisson-Langham Parish Agreement	7
6. Resolution to Approve Parish Financial Statement for 2020	9
7. Resolution to Approve First Sask's Financial Report & Info for 2020	10
8. Resolution to Approve waiving audit in favour of Financial Review (Parish)	
9. Resolution to Approve waiving audit in favour of Financial Review (First SK)	
10. Resolution to Approve Proposed 2021 Radisson-Langham Parish Budget	9
11. Resolution to Approve Proposed 2021 First Sask Lutheran Church Budget	12
12. Year-End Letter from Bishop Sid Haugen	13
13. New Business:	
a) _____	
b) _____	
c) _____	
14. Resolution to Adjourn	

**First Saskatchewan Lutheran Church
Annual Meeting
February 2, 2020**

Congregational meeting with 30 voting members in attendance.

Eric Anderson, the FSLC chairperson called the meeting to order 10:03.

Eric introduced Bishop Sid Haugen and explained his role to witness the voting of a call for pastor and to sign the Letter of Call and the Employment Agreement.

Eric explained that the first part of this meeting will be to discuss a call to Melissa Brooks for a part time pastor.

Eric described the call process and the agreement.

Bishop Sid H then described further details.

Discussion held.

***MSC** to accept a show of hands for voting today (no secret ballots required)

***MSC** to call Pastor Melissa Brooks as FSLC's Rostered Leader (unanimous)

***MSC** to approve the presented "Letter of Call" and "Employment Agreement" for a 25% of a Full Time leader providing the same services we have now.
(unanimous)

Bishop explained that to obtain services not covered by the Employment agreement (out of scope) use the Synod website or call the Synod office or ask Melissa to assist.

Above process was witnessed and approved by the Bishop, Sid Haugen

The above portion of the meeting was completed by 10:16 and a break occurred prior to proceeding with the agenda items for the annual meeting.

Eric Anderson chaired the annual meeting and followed the agenda as presented in the annual report.

***MSC** to adopt the Annual meeting agenda as presented in the annual report

***MSC** to adopt the minutes from the January 27, 2019 Annual meeting as presented in the annual report.

***MSC** to adopt the minutes from the November 24, 2019 Election meeting as presented in the annual report.

***MSC** to adopt the 2019 reports as presented in the Annual report.

***MSC** to adopt the Parish Financial Statement from 2019 as presented.

***MSC** to adopt the FSLC Financial Statement from 2019 as presented.

A formal financial audit is required annually by an Accountant.

***MSC** to adopt the proposed Parish budget as presented.

***MSC** to adopt the proposed FSLC budget as presented.

Meeting adjourned.

**First Saskatchewan Lutheran Church
Congregational Council Nomination Report 2020**

First Saskatchewan Lutheran Church election decision

Due to COVID 19 there was no Election meeting in November of 2020.

It was decided at the November church council meeting that there would be no election meeting. The existing council members agreed to remain in their positions for 2021. Bill Kane resigned his position as he has temporarily moved from Langham.

**Radisson-Langham Lutheran Parish
Membership Report 2020**

St. Paul

January 1, 2020

Baptized				Confirmed
179				146
		gains by:		
	1	baptism	0	
	0	confirmation	0	
<u>1</u>				<u>0</u>
180				146
		losses by:		
	2	death	2	
	0	transferred out	0	
<u>2</u>				<u>2</u>
178				144
		December 31, 2020		

First Saskatchewan

January 1, 2020

Baptized				Confirmed
275				193
		gains by:		
	0	baptism	0	
	0	confirmation	0	
<u>0</u>				<u>0</u>
275				193
		losses by:		
	0	death	0	
	0	transferred out	0	
<u>0</u>				<u>0</u>
275				193
		December 31, 2020		

Worship Attendance

	St. Paul	First Sask
Average Sunday Attendance before Covid	27	27
Average Sunday Attendance during Covid	29	13
Good Friday Service	no services	
Carols, Candles & Cookies	no service	
Christmas Eve Service	no services	

Baptism - 1			
Sybil Alexandria Kieper	Nov 1	St. Paul	Rev. M. Brooks

Confirmations - 0

Deaths/Funerals - 2			
Erika Flath	Jun 19	graveside	Rev. B. Molder
Ida Muller	Oct 26	St. Paul	Rev. H. Farmer

Transferred out - 0

Marriages - 3			
Angela MacKay & Andrew Reynolds	Jul 4	First Sask	Rev. M. Brooks
Amanda Waldner & Kendric Friesen	Aug 1	First Sask	UC Minister
Sharon Schreiner & William Kane	Aug 8	First Sask	Rev. M Brooks

Confirmation Students - 0

Radisson - Langham Lutheran Parish Chairperson's Report 2020

There is little doubt that 2020 will long be remembered as the year we would rather forget. The year started off filled with great expectations and lots of hope: our Parish put forth a Call to Rev. Melissa Brooks to officially become our part time Rostered Pastor. This Call process would formalize the service agreement we had arranged together with Pastor Melissa in previous years. Each congregation had to vote on this in early February, and an installation ceremony was being planned for April.

Just before that could happen, along came the Covid-19 pandemic, and in-person worship at our churches was shut down in response to a March 16 letter from the ELCIC National and the Synod Bishops encouraging congregations to "suspend public worship services and other gatherings effective immediately" to help against the spread of COVID-19.

Throughout the difficult months from March through December, I have been fortunate to be able to share most of the burdens of decision-making for the Parish with Eric Anderson, First Saskatchewan Council Chair and therefore serving as our Parish Vice-Chair! Eric's management skills and attention to detail were matched by his never-ending good nature. Thank you, Eric... so much we had to do together "on the fly" and you always made things easy! A special thanks, too, to Doris Hamp who has always made sure our congregations received regular weekly bulletins, supporting us with information and love.

Although Pastor Melissa ultimately decided to tender her resignation as our Rostered Pastor effective November 15th, between April and September she happily jumped into "televangelist" mode, providing videotaped Sunday morning services posted on YouTube, with prayers, some music, readings and a sermon. This was welcome, and we enjoyed hearing from her (patiently assisted by Matt and the girls) through the summer and into early fall, when we were able to resume very limited in-person services (30/20 person attendance), and of course following strict health department protocols.

Knowing we would be again without a Pastor, and to plan for Advent, we approached three supply pastors who could serve us into early January, but as things turned out, that was not to be. The pandemic surged again; St. Paul closed to in-person worship beginning on November 8th and continuing at least through January. First Saskatchewan followed suit two weeks later, closing to in-person worship beginning November 29th.

We continue to "make do", reaching out to our congregations through the weekly bulletins and endeavouring to bring reflections and provide online options through this year. We will need to continually assess the realities of this pandemic alongside the desires and needs of our congregations. So far I am hearing that we should continue as we have been doing, at least until we can - with some confidence - re-open, then carry on with supply pastors two or three times each month.

Submitted by,
Peter Kingsmill, Parish Chairperson

**First Saskatchewan Lutheran Church
Chairperson's Report 2020**

FSLC 2020 events -

I guess God did not want us to be like the "O Little Town of Bethlehem" this year and sleep-through the arrival of Jesus, nor be too busy with our business and lives to accept the arrival of Jesus into our homes that night too. There were a lot of small campfire Christmas suppers, but we were also blessed with snow to play in and warm weather to enjoy it. It looked as if the whole thing was planned, didn't it?

2020 started out exciting as we were hiring Pastor Melissa Brooks as the Rostered Pastor for FSLC and St. Paul in a part-time position. And then, due to COVID 19 restrictions put on by the Provincial government and the Saskatchewan Health Authority life changed, both within the church and within all other aspects of life.

In mid-March we changed from in-person Church services to on-line services due to the pandemic Corona Virus (COVID 19). We forged ahead with links to the recorded services and the bulletins were electronically sent to all members and others as available. Although remote for the first 3 Sundays of the month, we forged ahead in this format from March thru to September.

There were 3 weddings held at FSLC during the summer and two funerals, both were small in attendance as COVID 19 regulations were followed.

On September 27, church services resumed in the church, but with substantial changes due to adhering to COVID 19 safety requirements.

Pastor Melissa Brooks resigned her position as of November 15, 2020 and although it was a difficult year, we thank her for adapting to remote services and thank her for everything she did for FSLC over the past years she served us.

Upon her resignation and then due to another round of health advisories, plus advice from Synod to not hold in-person services until at least the end of January 2021, FSLC began to rely upon online services from other churches.

Given the tumultuous year, FSLC council members remained in their positions as there was no congregational election meeting, and we hope 2021 brings an end to COVID 19 and enables us to worship God together in person as soon as it is safe to do so.

We begin 2021 with the dissemination of COVID-19 vaccines and a shocking appreciation of being able to gather together for worship. We have also had a Christmas to focus on its true meaning - a Christmas without distractions. Perhaps we will adopt some of these learnings into our lives going forward.

We continue to pray for everyone's safety.

Submitted by,
Eric Anderson, Chairperson

First Saskatchewan Lutheran Church Deacons' Report 2020

There has not been much happening at the church this past year due to the Covid issues. Individual Sacraments were started at the church with positive response. We are preparing for World Day of Prayer which will be held March 5th. Church was held for a very short time and we thank Eric for all his work to get services out to the people who could not attend, and also to all our Caretakers and Assistants who continue to help each week. Bill Kane resigned from his position because of a move to Estevan and Jill Turner has replaced him. Thanks to Bill for all his work.

Submitted by,
Ricke Sherstobitoff
Vicki Scobie
Jill Turner

**First Saskatchewan Lutheran Church
Trustees' Report 2020**

Our Church was a very quiet place this year. Not a whole lot was going on so not a whole lot had to get done. The grass was cut half a dozen times, the front steps were painted, and we had a plumber in about the smell in the basement.

As always, a big thanks to all who came out to help with the mowing. The wedding parties commented on how good the steps looked. The plumber says the smell comes from the lack of water in the sink and toilet traps. They dry out during the week because of lack of use and the result is the smell.

Submitted by,
Trustees: Ron, Lindsay & Dean

**First Saskatchewan Lutheran Church
Education Report 2020**

As we all experienced, 2020 challenged us in many ways. Our Church, its members and our children were definitely challenged in 2020 because of Covid-19. Despite its challenges, First Saskatchewan Lutheran Church education committee did manage to accomplish a few things in 2020.

Lois Sawatzky was welcomed to the Education committee in 2020. Thank you Lois!

A couple classes were prepared in January and February of 2020 with very few or no children in attendance.

The 4 First Sask youth that were to be confirmed in 2020 are Hailey Farthing, Carson White, Colton Hanley, Emily Kindt. They persevered through the lockdowns and continued to study via Zoom online with Pastor Melissa and finished the required classes in June of 2020. There were no celebrations for their confirmation because of the government restrictions regarding the coronavirus. Hopefully, with a vaccine now approved, things can slowly return to "normal" and we can celebrate the confirmation of these youth in the future...maybe in 2021?

It was also decided that a new group of confirmation students will not start classes until things have returned to somewhat normal.

We certainly missed preparing a Sunday School windup in June, a Sunday school kickoff in September, our basket auctions and our Christmas skit in December. We will miss Pastor Melissa and wish her well in her new adventures in life. We thank her for the time she devoted to us and to the confirmation students. As we move into 2021, we pray for our Church, our youth and Sunday school aged children in our congregation to stay safe and well. With the arrival of a vaccine for Covid-19, we pray life can slowly start returning to what we were used to - and to let us gather together in our Church once again.

Submitted by the Education Committee,
Lois Sawatzky
Cathy Anderson
Tina Farthing

Radisson - Langham Parish Agreement

BETWEEN: St. Paul Lutheran Church, Radisson, Saskatchewan

AND: First Saskatchewan Lutheran Church, Langham, Saskatchewan

PREAMBLE:

In the Name of the Father, Son and Holy Spirit. Amen.

Prompted by a common need and mutual concern for an effective witness in their communities to the saving love of God in Christ Jesus our Lord, and out of heartfelt desire that those who are now members of churches may continue to have opportunities for growth in grace and sanctification afforded by participation in congregational life, the congregations of St. Paul, Radisson, and First Saskatchewan, Langham, hereby voluntarily renew their two-point parish agreement.

TERMS OF AGREEMENT:

1. It is understood that the pastor will maintain and develop the programs as needed in each congregation. The programs are understood to embrace those matters which are stipulated in the Constitutions of the respective congregations and such additional matters as arise out of the heritage or traditions of the respective congregations.

2. The parish council shall consist of twelve members: six from each congregational council, including their chairperson, secretary, treasurer, and three other council members. A quorum consists of at least seven parish council members, three from Radisson and three from Langham, plus one from either congregation.

They shall:

- i) Meet at least twice annually. Meetings shall be announced at the regular Sunday service of each congregation prior to the parish meeting.
- ii) At the first parish council meeting following the congregational annual election meetings, elect a parish executive consisting of a chairperson, vice-chairperson, secretary and treasurer.
- iii) Require a two-thirds majority vote of parish council members on a motion requiring referral to the respective congregations.

3. A parish council is to be elected whose purpose is to:

- i) Discuss plans, and initiate programs for the entire parish.
- ii) Resolve any problems which may arise in the functioning of the parish.
- iii) Prepare a parish budget and make recommendations to the congregations for approval in financial matters such as:
 - a) Pastor's salary, pension, car allowance and benefits.
 - b) Pastor's housing.

Where pastor's housing is the manse provided by St. Paul, Radisson, the parish pays for the regular maintenance of the manse property, but does not pay for new additions to the property.
 - c) Costs associated with operating the parish office.
 - d) Other costs incurred in the operation of the parish.

- iv) Allocate the annual parish budget to the congregations according to the proportion of voting members (18 years and over) in each congregation as of the date of the parish budget meeting who communed at least three times during the previous year.
 - v) Maintain a parish treasury, from which the parish treasurer shall receive and disburse budgeted funds.
 - vi) Arrange for the review of parish financial records.
4. This parish agreement will be in force for a three-year period, subject to revision and renewal at the end of that time. The agreement may be terminated by a majority vote of either congregation, provided one year's written notice is given of the intention to do so.
5. The time of worship is to be as follows: Langham - 9:00 a.m., Radisson - 11:00 a.m. This schedule is to be reviewed, continued or revised by the action of the parish council.

This agreement is to be signed by the chairperson of each congregation, and by the Bishop of the Saskatchewan Synod, Evangelical Lutheran Church in Canada. Copies of this agreement are to be filed with the pastor, with the chairperson and secretaries of each congregation, and with the Bishop of the Saskatchewan Synod, Evangelical Lutheran Church in Canada.

Having been authorized to do so by action taken at congregational meetings, we the Chairpersons of the congregations affix our signatures to this renewal agreement of the Radisson-Langham Lutheran Parish.

Chairperson of St. Paul Lutheran Church, Radisson, Saskatchewan

Chairperson of First Saskatchewan Lutheran Church, Langham, Saskatchewan

Approved By: _____

Bishop of the Saskatchewan Synod, Evangelical Lutheran Church in Canada

_____ **Date**

Agreement Effective to March (Month) 01 (Day) 2024 (Year)

First Saskatchewan Lutheran Church
Financial Info 2020

INCOME - OTHER:	Insurance	\$ 725.00
	Pancake Supper	462.00
	Christmas Ornaments	40.00
	Insurance	<u>1,436.84</u>
Total Other:		\$2,663.84

INCOME: YOUTH & SUNDAY SCHOOL:

Both of these accounts were closed in April, 2020 and the money was deposited into the church account. This money will be used if some kids would like to attend camp or a youth event.

April 24 - Sunday School amount	\$436.20
April 24 - Youth Group amount	<u>422.70</u>
Total combined money:	\$858.90

EXPENSES:

GIFTS:	Melissa Brooks farewell gift	\$ 500.00
	* Organists - each given \$400	<u>800.00</u>
	Total gift:	\$1,300.00

* Council voted to give each organist a gift of money. We appreciate their dedication to our services!!

NON-BUDGET:

January 31	- Offering from 2019 deposited in 2020	\$ 500.00
	- Amount was included in 2019 financial	
April 30	- Refugee family - money for dental work	1,000.00
December 22	- Canada Lutheran subscription	<u>92.80</u>
	Total non-budget:	\$1,592.80

INCOME TAX PREP: Had to be filed by December 31, 2020 for 2019 tax prep.

Chip Accounting no longer would do our tax prep - needed a CPA to do it. Kind of got delayed during Covid to find someone. Luckily got Dalmeny Accounting Services Ltd. to take it on. We had to pay extra money to him - a rush fee of \$500.00 + taxes (11%) and another amount of \$1,165.00 on top of regular fee. We were in danger of losing our charity registration which would not allow us to write official receipts! Total was \$2,847.15.

Submitted by,
Janice Brown, Treasurer

Radisson-Langham Lutheran Parish
Financial Statement & Budget
January 1, 2020 - December 31, 2020

Opening Balance January 1, 2020 \$26,622.18

INCOME:	2020 BUDGET	ACTUAL	2021 BUDGET
Radisson - St. Paul	\$23,900.00	\$21,908.70	\$19,405.00
Langham - First Sask	23,900.00	21,908.70	19,405.00
G.S.T. Rebate		<u>67.49</u>	
Income for 2020			<u>43,884.89</u> \$70,507.07

EXPENSES:	2020 BUDGET	ACTUAL	2021 BUDGET
Pastor Salary	\$16,500.00	\$13,689.90	\$11,000.00
Car Allowance	5,500.00	1,483.20	5,000.00
Supply	1,000.00	.00	2,500.00
Parish CPP/EI	1,250.00	991.16	1,000.00
Parish Health & Dental	5,350.00	4,906.00	4,000.00
Parish Pension Benefits	1,900.00	1,642.80	1,260.00
Parish CEP	600.00	550.00	450.00
Secretary	8,500.00	5,818.34	8,500.00
Conventions	200.00	.00	.00
Accounting Fees	200.00	99.90	200.00
Office Supplies	1,200.00	1,118.71	1,200.00
Telephone/Cell	900.00	874.48	900.00
Internet	800.00	726.70	800.00
Worship Supplies	1,000.00	407.93	1,000.00
Office Insurance	200.00	200.00	200.00
Parish Special Event	300.00	.00	300.00
Gifts	2,400.00	3,250.00	500.00
Miscellaneous	<u>.00</u>	<u>.00</u>	<u>.00</u>
Total	\$47,800.00	\$35,759.12	\$38,810.00

<u>Summary 2020:</u>	
Bank Balance January 1, 2020	\$26,622.18
Income 2020	+ 43,884.89
Expenses 2020	- <u>35,759.12</u>
Bank Balance January 1, 2021	\$34,747.95

2021	St. Paul	50% of \$38,810.00 = \$19,405.00	= \$1,617.10
	First Sask	50% of \$38,810.00 = \$19,405.00	= \$1,617.10

Submitted by,
Doreen Froom, Parish Treasurer

Reviewed and found correct: E Fountain

Date: Jan 10, 2021 M.E. Lessing